



البوتاس العربية
Arab Potash

Sourcing Supplier

(Responding to APC Requests for Quotations)

User Manual

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Accessing the Sourcing Supplier

System Requirement

- An Internet Connection of at least 56 KBPS is recommended Required Software includes
- Microsoft Internet Explorer 9.0

URL

URL to APC Sourcing Supplier Oracle Link for Supplier Login:

- https://eservices.arabpotash.com/OA_HTML/AppsLocalLogin.jsp
- Save this link to your favorite (Alt+A->Add to favorite)

Getting a Username and Password

- You will receive an e-mail notification of your registration:
- Click **Log on**. This link will take you to the log on page. (logging on is covered in section 3 “viewing bid documents”
- Make note of your username and password contained in the e-mail.

Hint: You may want to Copy (ctl-c) the password, so it’s easy to enter into the log on page (make sure no spaces, or the period, as the password is at the end of the sentence.

Note: The notifications could be blocked by your system. Please add “Oracle Applications” as a trusted site.

Hint: Bookmark or Favorite the log on page web address for quick reference!!! This username and password will be used for all sourcing events you are invited to in the future!

- Enter your username
- Enter the password you received on your initial registration notification. The first time you login to the system, you will need to change your password.
- Click **Login**



- The first time you log on, you will need to change your password. Enter the temporary password provided in the registration e-mail you received.
- **Note:** It is a system generated password, and therefore may contain some unique characters. It may work best to copy(ctl-c) the password from your registration e-mail. Then paste (ctl-v) the password into the password field.
- Enter a new password.
Note: Must be at least 6 characters long, must NOT start with a number, but must contain a number.
- Re-enter your new password.
- Click **Apply**

Change Password

Known As	<input type="text" value="bbc"/>
Old Password	<input type="password"/>
New Password	<input type="password"/>
Repeat Password	<input type="password"/>

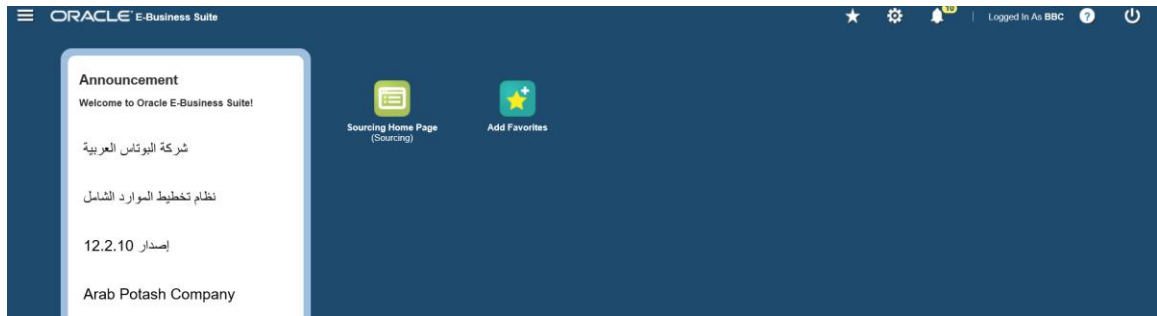
 **TIP** Please enter your old and new passwords. Passwords are case sensitive.

Login using Username and Password

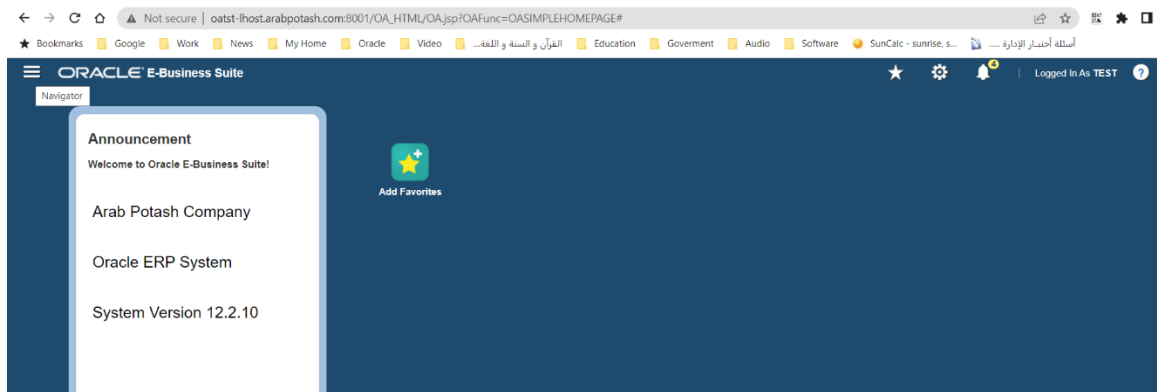
- Enter your username
- Enter the password
- Click **Login**



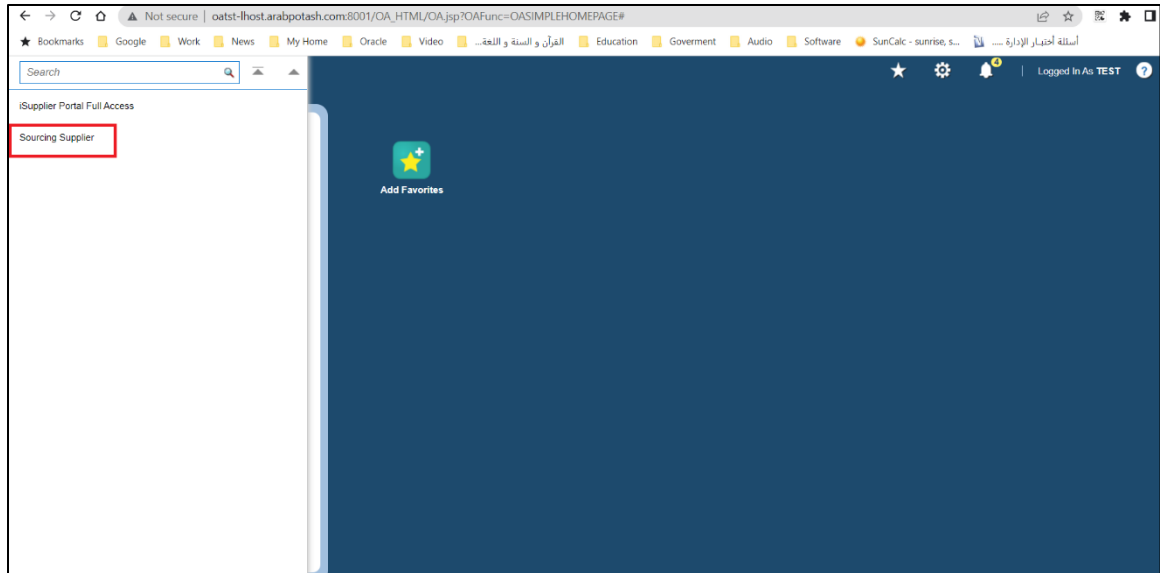
- The Oracle Home Page is displayed



- Click on Navigator icon (☰)



- Click **Sourcing Supplier**



- Sourcing home page is displayed

ORACLE

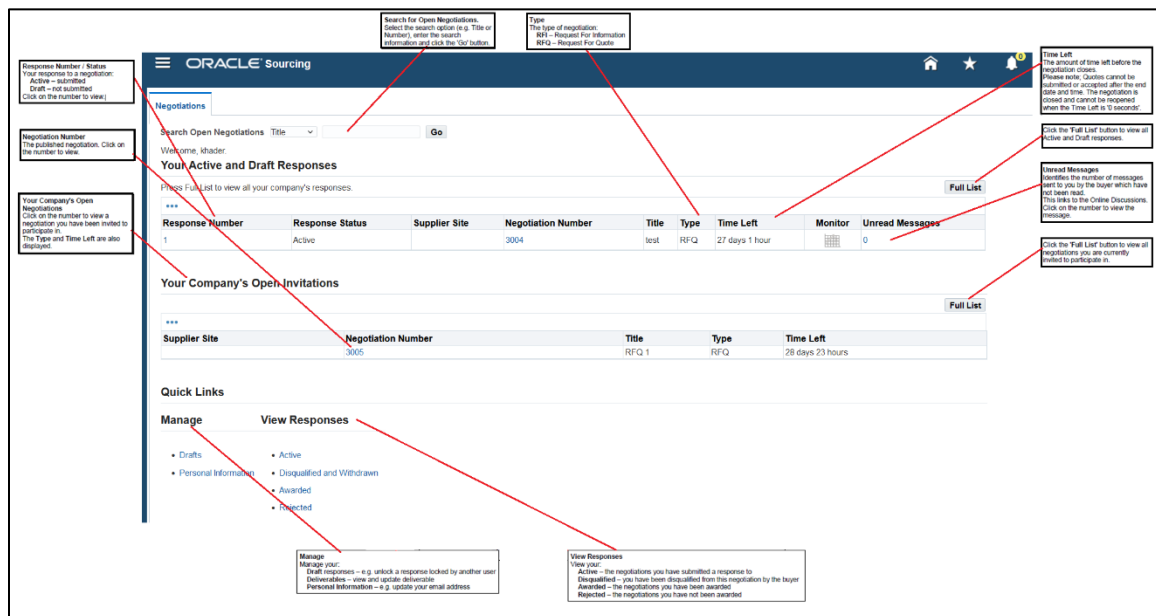
Sourcing

</

Sourcing Home Page

Sourcing Home Page allows you to:

- View information on any RFQ to which your company has been invited.
- Create, view and/or edit any draft responses.
- Create and submit responses to RFQ's.
- Supplier user can Manage Drafts & Personal Information
- Supplier user can view responses for Active RFQ, Disqualified RFQ, Awarded RFQ & Rejected RFQ



Oracle Sourcing

Search Open Negotiations Title Go

Welcome, khader

You Active and Draft Responses

Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
1	Active		3004	test	RFQ	27 days 1 hour		0

Your Company's Open Invitations

Press Full List to view all your company's responses.

Supplier Site	Negotiation Number	Title	Type	Time Left
	3005	RFQ 1	RFQ	28 days 23 hours

Quick Links

Manage

- Drafts
- Personal Information

View Responses

- Active
- Disqualified and Withdrawn
- Awarded
- Rejected

Callout Boxes:

- Response Number / Status:** Your response to a negotiation: Active – submitted, Draft – not submitted. Click on the number to view.
- Negotiation Number:** The published negotiation. Click on the number to view.
- Your Company's Open Negotiations:** Click on the number to view a negotiation you have been invited to participate in. The Time Left and Time Left are also displayed.
- Search for Open Negotiations:** Select the search option (e.g. Title or Number), enter the search information and click the 'Go' button.
- Type:** The type of negotiation: RFI – Request For Information, RFQ – Request For Quote.
- Time Left:** The amount of time left before the negotiation closes. Please note: Quotes cannot be submitted or accepted after the end date and time. The negotiation is closed and cannot be reopened when the Time Left is 0 seconds.
- Click the 'Full List' button to view all Active and Draft responses.**
- Unread Messages:** Identifies the number of messages sent to you by the buyer which have not been read. This link to the Online Discussions. Click on the number to view the message.
- Click the 'Full List' button to view all negotiations you are currently invited to participate in.**
- Manage:** Manage your: Draft responses – e.g. unlock a response locked by another user, Deliverables – view and update deliverable, Personal Information – e.g. update your email address.
- View Responses:** View your: Active – the negotiations you have submitted a response to, Disqualified – you have been disqualified from this negotiation by the buyer, Awarded – the negotiations you have been awarded, Rejected – the negotiations you have not been awarded.

Receiving RFQ Invitation by E-Mail

- Once you are registered to the APC iSupplier and Sourcing Portal, you are eligible to respond to negotiations electronically. You can only respond to sourcing events to which you have been invited by the APC buyer.
- You will receive an e-mail notifying that you have been invited to a negotiation (RFQ or Bid).
- To View the negotiation documents: click Negotiations Detail link. This will bring you to the iSupplier and Sourcing login page.
- To Acknowledge participation, click either Yes or No to indicate whether you will be participating.

Note: You may not be able to acknowledge participation from the email. you may receive an error.

Action Required: You are invited: RFQ 58006 (DOG DAY CARE CENTER SUPPLIES) - Message (HTML) (Read-Only)

From: X9 Oracle Applications [nobody@dev11.mmpower.com]
 To: GABE ATKINSON
 Cc:
 Subject: Action Required: You are invited: RFQ 58006 (DOG DAY CARE CENTER SUPPLIES)
 Attachments: Notification Detail.html (449 B)

From: Atkinson, Jeanne
 To: GABE ATKINSON
 Sent: 20-JAN-2011 15:21:26
 Due: 21-JAN-2011 15:16:15
 ID: 609933

Company: ALLETE, Inc.
 Title: DOG DAY CARE CENTER SUPPLIES
 Number: 58006

Negotiation Preview January 20, 2011 03:21 pm Central Time
 Negotiation Open January 20, 2011 03:21 pm Central Time
 Negotiation Close January 21, 2011 03:16 pm Central Time
 Supplier GABES CHEW TOYS
 Supplier Site

To acknowledge your intent to participate, press the Yes button on this page. To decline the invitation, press the No button. You may enter a note to the buyer in the space below before acknowledging or declining.

Please go to [Negotiation Details](#) page if you want to view the document before acknowledging intent to participate and/or to enter a response.

Action History

Item	Action Date	Action	From	To	Details
1	20-JAN-2011 21:21:26	Submit	Atkinson, Jeanne	GABE ATKINSON	

Please click on one of the following choices to automatically generate an E-mail response to close this notification, ensure all response prompts include a desired response value within quotes.


Does your company intend to participate?: [Yes](#) [No](#)

Click Negotiation Details. This will take you to the log on page

You may not be able to acknowledge from the email. If you receive an error, go to step #4 below to acknowledge from the application.

Viewing RFQ Invitations Using Notifications and Worklist

The Worklist pages let you view and respond to your invitations and other sourcing actions using a Web browser. The Advanced Worklist provides an overview of your notifications, from which you can drill down to view an individual notification in the Notification Details page.

- Login to iSupplier and Sourcing Portal using your Username and Password
- Click on bill icon  to display all open notifications (Worklist)



- Click on the appropriate worklist subject Line (Ex.: You are invited: RFQ 4002)

My Worklist	
Test Open for quoting: RFQ 3002 (test)	08-Mar-2023 <input type="button" value="OK"/>
Test Open for quoting: RFQ 3002 (test)	08-Mar-2023 <input type="button" value="OK"/>
Test You are invited: RFQ 4002	08-Mar-2023 <input type="button" value="OK"/>
Go To Full Worklist	

- Click on “Go To Full Worklist” to open the full worklist subjects



Subject	Sent	Due - Fn Level	From	Type
<input type="checkbox"/> Closed Early: RFQ 4001 (R)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation
<input type="checkbox"/> Closed Early: RFQ 1001 (Test RFQ)	30-Nov-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation
<input type="checkbox"/> Closed Early: RFQ 9 (Test Tender)	29-Nov-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation
<input type="checkbox"/> Closed Early: RFQ 3004 (CTC)	08-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation
<input type="checkbox"/> You are invited: RFQ 4002,1 (RFQ)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Publish
<input type="checkbox"/> Default enterprise name Supplier Collaboration Network: Confirmation of Registration	25-Nov-2021			UMX Login Help
<input type="checkbox"/> Acknowledgement Required: Amendment 2 to RFQ 4002 (RFQ)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Publish
<input type="checkbox"/> Acknowledgement Required: Amendment 3 to RFQ 4002 (RFQ)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Publish
<input type="checkbox"/> Closed Early: Auction 5004 (Auction)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation
<input type="checkbox"/> Closed Early: RFQ 4002,3 (RFQ)	09-Dec-2021		محمد, Baker Khader Hasan Abdallah	Sourcing Negotiation

- The worklist details page displays information about the RFQ invitation.

ORACLE Workflow

Worklist >

You are invited: RFQ 4002,1 (RFQ) Yes No

From: Baker Khader Hasan Abdallah
 To: BBC
 Sent: 09-Dec-2021 14:07:47
 ID: 22818016

Company: Default enterprise name
 Title: RFQ
 Number: 4002,1

Negotiation Preview: Not specified
 Negotiation Open: December 09, 2021 01:34 pm GMT
 Negotiation Close: December 22, 2021 12:38 pm GMT
 Supplier: BBC SHIPPING CORPORATION
 Supplier Site:

This RFQ is already in progress.

To acknowledge your intent to participate, press the Yes button on this page. To decline the invitation, press the No button. You may enter a note to the buyer in the space below before acknowledging or declining.

Please go to **Details** page of the Negotiation if you want to view the document before acknowledging intent to participate and/or to enter a response.

Action History

Num	Action Date	Action	From	To	Details
1	09-DEC-2021 14:07:47	Submit	Baker Khader Hasan Abdallah	BBC	

Response

Note to Buyer

[Return to Worklist](#)

- By clicking on “Yes” You will respond to the oracle system about confirmation for reading the message.
- Click on “Details” if you want to display RFQ details before confirmation of reading the message.

ORACLE Workflow

Worklist >

You are invited: RFQ 4002,1 (RFQ) Yes No

From: Baker Khader Hasan Abdallah
 To: BBC
 Sent: 09-Dec-2021 14:07:47
 ID: 22818016

Company: Default enterprise name
 Title: RFQ
 Number: 4002,1

Negotiation Preview: Not specified
 Negotiation Open: December 09, 2021 01:34 pm GMT
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 Supplier: BBC SHIPPING CORPORATION
 Supplier Site:

This RFQ is already in progress.

To acknowledge your intent to participate, press the Yes button on this page. To decline the invitation, press the No button. You may enter a note to the buyer in the space below before acknowledging or declining.

Please go to **Details** page of the Negotiation if you want to view the document before acknowledging intent to participate and/or to enter a response.

Action History

Num	Action Date	Action	From	To	Details
1	09-DEC-2021 14:07:47	Submit	Baker Khader Hasan Abdallah	BBC	

Response

Note to Buyer

- All RFQ Details will be displayed:
 - Header Tab: By clicking the Header tab shows the various information about the RFQ like Terms, Currency, Notes and Attachments
 - Lines Tab: By clicking the Lines tab displays information about RFQ lines (Item details) such as Item quantity, Attributes, Attachments etc.
 - Controls Tab: By clicking the Controls tab displays the response controls set by the buyer when the RFQ was defined such as Open Date, Closed Date, etc...

ORACLE

Home

Star

Settings

Notifications

Logged In As BBC

Power

Negotiations

Worklist >

Notification Details >

RFQ: 4002,1

Actions

Online Discussions

Go

Title

RFQ

Status

Amended (Locked)

Open Date

09-Dec-2021 13:34:03

Time Left

N/A

Close Date

22-Dec-2021 12:36:41

Header

Lines

Controls

Buyer

بكر، Mr. بكاش

Outcome

Standard Purchase Order

Quote Style

Sealed

Event

Description

Two-Stage RFQ

☒

Terms

Bill-To Address

Amman Head Office

Payment Terms

Ship-To Address

Amman Head Office

Carrier

FOB

Freight Terms

Currency

RFQ Currency

JOD

Price Precision

Any

Requirements

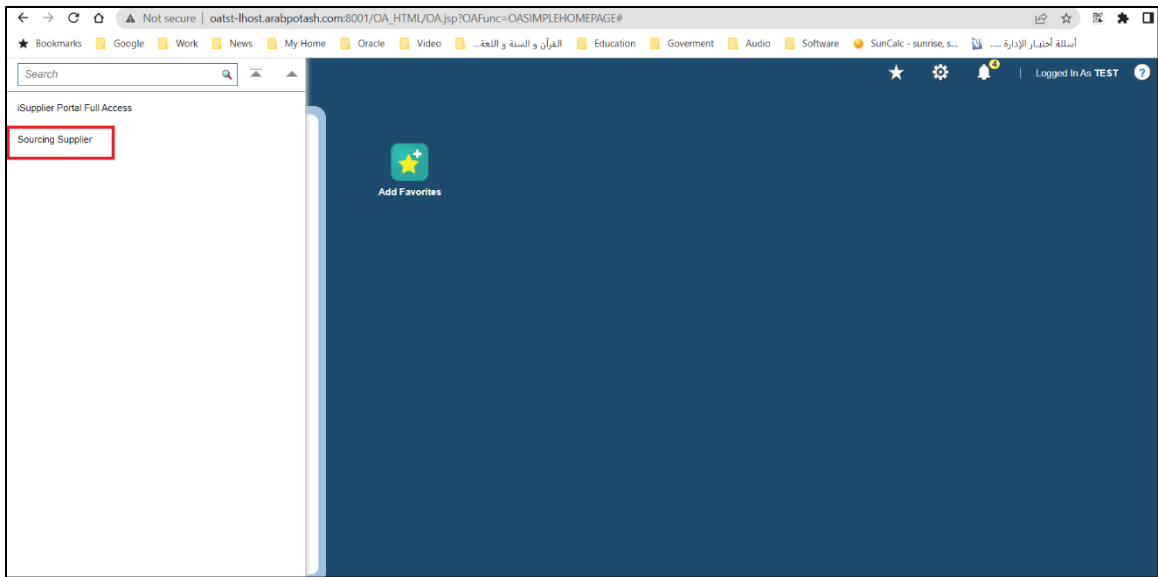
Details Section

No results found.

RFQ Stage

Viewing RFQ Invitations Using Sourcing Home Page

- Login to iSupplier and Sourcing Portal using your Username and Password
- Click “Sourcing Supplier”
- Click **Sourcing Supplier**



- In “**Sourcing Home Page**”, Check “**Your Company Open Invitations**” Section. This section lists all RFQ’s that you have been invited to participate in.

ORACLE Sourcing

Logged In As BBC

Negotiations

Search Open Negotiations Title Go

Welcome, bbc.

Your Active and Draft Responses

Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
5003	Active		5004		Auction	0 seconds		0
4001	Active	MARSHALL ISLAND	4001	tt	RFQ	0 seconds		0
2009	Active	MARSHALL ISLAND	2002		Auction	0 seconds		0
2002	Active	MARSHALL ISLAND	1001	Test RFQ	RFQ	0 seconds		0
1002	Active		9	Test Tender	RFQ	0 seconds		0

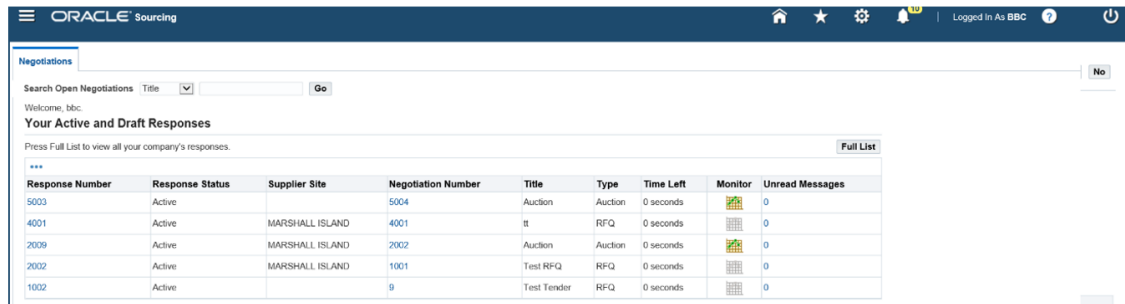
Your Company's Open Invitations

Supplier Site	Negotiation Number	Title	Type	Time Left
	5006	Supply of Motor Spare Parts	RFQ	2 days 19 hours

- To access a RFQ Invitation, click the Number link for that RFQ (Negotiation Number).
- To see a complete list of RFQ to which you have been invited, click Full List.

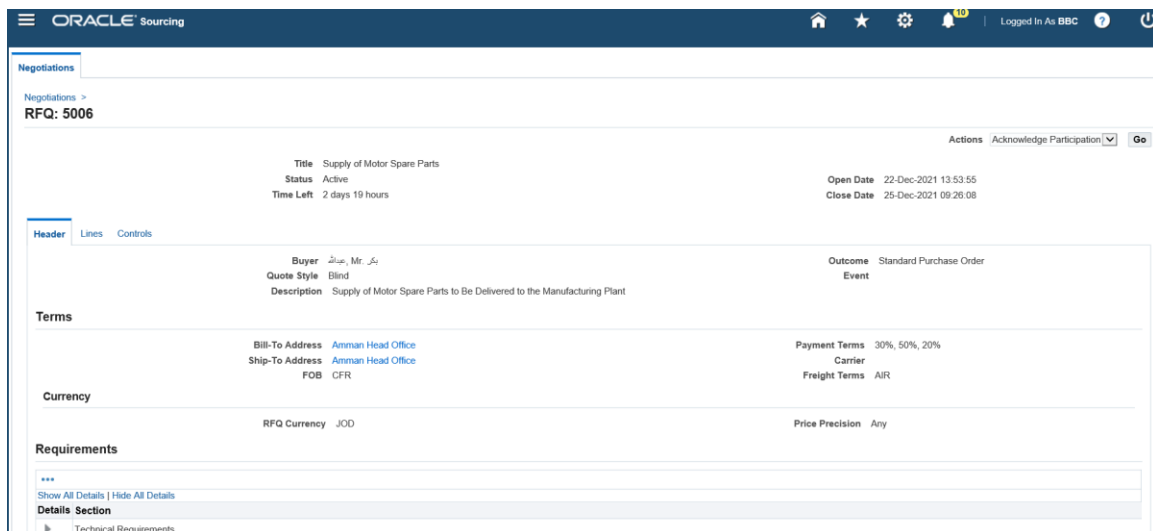
Viewing a Negotiation Before Responding

- View negotiations (RFQs) before you acknowledge participation or create a response.
- Search for and select the negotiation (RFQ) you wish to view.



Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
5003	Active		5004		Auction	0 seconds		0
4001	Active	MARSHALL ISLAND	4001	tt	RFQ	0 seconds		0
2009	Active	MARSHALL ISLAND	2002		Auction	0 seconds		0
2002	Active	MARSHALL ISLAND	1001		Test RFQ	0 seconds		0
1002	Active		9	Test Tender	RFQ	0 seconds		0

- The negotiation type and number are displayed in the top left corner. For example RFQ (Request For Quote), RFI (Request For Information).
- You can see the details of the RFQ and decide whether to participate.
- Click on the negotiation (RFQ) number link.



RFQ: 5006

Actions: Acknowledge Participation ☒ Go

Title: Supply of Motor Spare Parts
Status: Active
Time Left: 2 days 19 hours

Open Date: 22-Dec-2021 13:53:55
Close Date: 25-Dec-2021 09:26:08

Header | Lines | Controls

Buyer: Mr. م. م. م.
Quote Style: Blind
Description: Supply of Motor Spare Parts to Be Delivered to the Manufacturing Plant

Outcome: Standard Purchase Order Event

Terms

Bill-To Address: Amman Head Office
Ship-To Address: Amman Head Office
FOB: CFR

Payment Terms: 30%, 50%, 20%
Carrier:
Freight Terms: AIR

Currency

RFQ Currency: JOD
Price Precision: Any

Requirements

Show All Details | Hide All Details

Details Section

Technical Requirements

- **Time left** - the time left before the negotiation closes.
- **Open Date** - the date and time after which you can submit your response.
- **Close Date** – the date and time by which you must have submitted your response.
- Responses cannot be submitted after the close date and time.
- **Quote Style**
- Blind - buyers can view quotes once submitted by the supplier.
- Sealed - the buyer cannot see quotes until after the close date and time and the negotiation is unlocked.

- There 4 Sections to the Bid Documents. Each section is contained on its own tab.
 - Header
 - Lines
 - Controls
 - Contract Terms

Header

RFQ: 5006

[illegible]

Header General information

- Buyer Name: Buyer responsible for the bid
- Style: All sourcing events for ALLETE are blind
- Description: general description of what is being bid
- Outcome Event: What will be issued when the sourcing event is complete

Payment and Shipping Terms

- Proposed Shipping and Payment terms

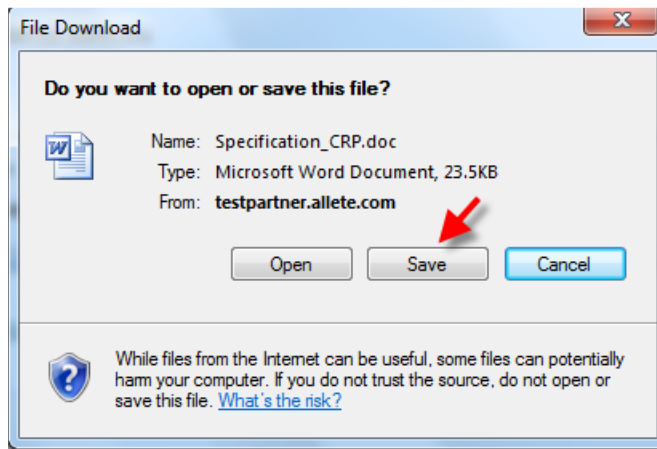
Notes and Attachments

- Notes: Notes will give you information/instructions
- **NOTE:** Attachments: Attachments can be **either on the header or the lines. Please be sure to check both places so that you do not miss any attachments.**
- Attachments can be bid forms, or any other type of documents pertaining to the sourcing event.

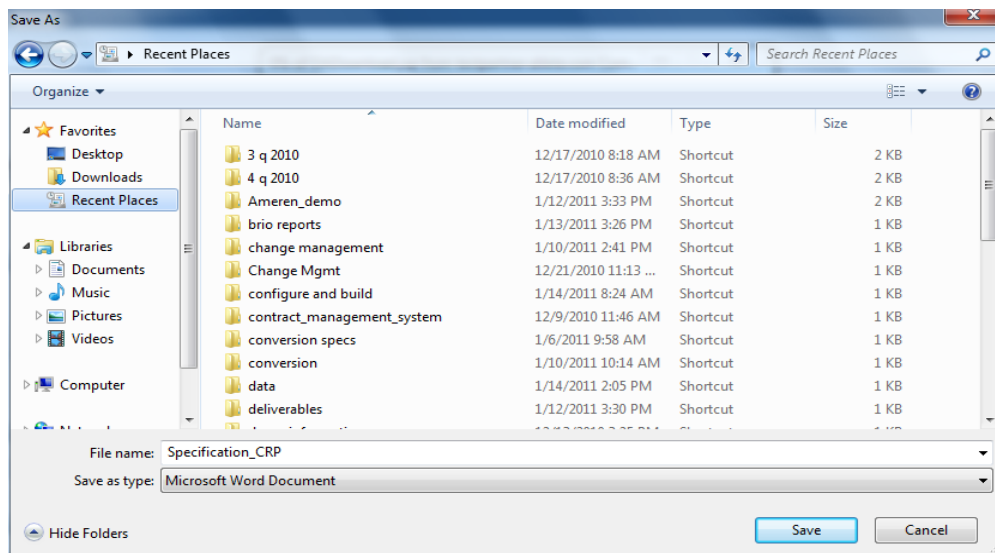
Notes and Attachments									
Note to Suppliers									
Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

Download Attachments to your personal computer

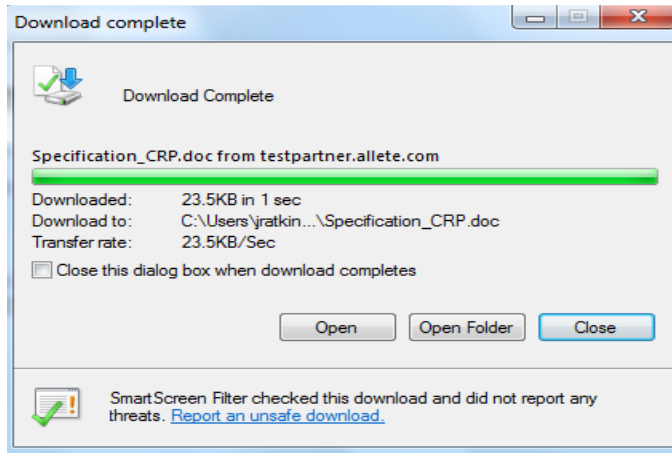
- Click on the file name of the attachment
- A window will pop up asking if you want to open or save the file.
- Click **Save**



- Choose the location on your personal computer to save the file
- Click Save



- When the file is finished downloading, you will get the following message.
- Either Open the document to view it now, or click Close to return to view the rest of the bid.



Lines

- Click the Lines tab
- Some Sourcing events will have multiple lines. In the example shown, there is only one line, where there is a separate spreadsheet (as an attachment) for the bid details to be entered.

ORACLE Sourcing

Negotiations

Negotiations > RFQ: 5006

Title: Supply of Motor Spare Parts

Status: Active

Time Left: 2 days 19 hours

Open Date: 22-Dec-2021 13:53:55

Close Date: 25-Dec-2021 09:26:08

Header Lines Controls

Display Rank As: Win/Lose

Ranking: Price Only

Cost Factors: None

Price Tiers: None

Lines

Description	Line	Item Rev	Category	Unit	Quantity	Need-By From	Need-By To	Best Price (JOD)	Active Responses	Time Left
12" Elbow 45 Deg Sch...	1*12" Elbow 45 Deg Sch...	PIP-ELBW-017	PIP-ELBW	Each	2	25-Jan-2022 00:00:00	25-Jan-2022 00:00:00	Blind	Blind	2 days 19 hours
12" Elbow 90 Deg Sch...	2*12" Elbow 90 Deg Sch...	PIP-ELBW-054	PIP-ELBW	Each	3	25-Jan-2022 00:00:00	25-Jan-2022 00:00:00	Blind	Blind	2 days 19 hours

Return to Negotiations

Actions Acknowledge Participation Go

- Click on the description of the line to view detailed line information

ORACLE Sourcing

Negotiations > RFQ 5006 >

Line: 1 (RFQ 5006)

Item	PIP-ELBW-017	Currency	JOD
Rev		Price Precision	Any
Description	"12" Elbow 45 Deg Sch Std Dimensions to ANSI B 16.9 L R Seamless Material to ASTM A 234 GR WPB Bevelled ends to ANSI B 16.25"	Start Price	
Category	PIP-ELBW	Target Price	
Unit of Measure	Each	Need-By From	25-Jan-2022 00:00:00
Quantity	2	Need-By To	25-Jan-2022 00:00:00
Ship-To Address	El Ghour		

Attributes

Attribute	Group	Attribute Type	Value Type
Voltage	General	Required	Number
Electrical Consumption	General	Required	Text

Notes and Attachments

Note to Suppliers

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

[Return to RFQ: 5006](#)

Attachments

- Download the Line Attachments to your personal computer the same way the Header attachments were downloaded.
- Click Return to RFQ xxxx to return to a summary view of the bid

Hint: Do not use the Browser's forward and back buttons!! On each page, there should be a link to "return" to the previous page.

Controls

Click the Controls Tab

- The Controls Tab allows you to view general information regarding the bid
- Bid Close Date
- Bid Open Date
- Rules

ORACLE Sourcing

Negotiations >

RFQ: 5006

Actions Acknowledge Participation Go

Title Supply of Motor Spare Parts

Status Active

Time Left 2 days 19 hours

Open Date 22-Dec-2021 13:53:55

Close Date 25-Dec-2021 09:26:08

Header Lines Controls

Schedule

Preview Date 22-Dec-2021 13:53:55

Close Date 25-Dec-2021 09:26:08

Open Date 22-Dec-2021 13:53:55

Award Date

Response Rules

- ☒ Negotiation is restricted to invited suppliers
- ☐ Suppliers are allowed to respond to selected lines
- ☒ Suppliers are required to respond with full quantity on each line
- ☐ Suppliers are allowed to provide multiple responses
- ☐ Allow Quote Withdrawal
- ☐ Buyer may close the negotiation before the Close Date
- ☐ Buyer may manually extend the negotiation while it is open
- ☐ Allow Alternate Lines on Supplier Responses
- ☐ Allow Staggered Awarding

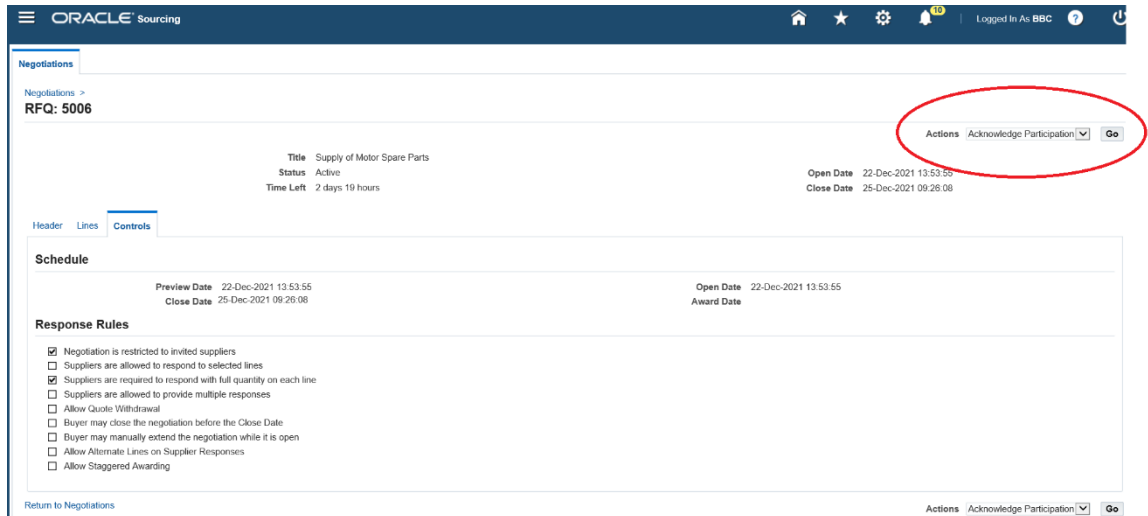
[Return to Negotiations](#)

Actions Acknowledge Participation Go

Acknowledging Your Intent to Participate:

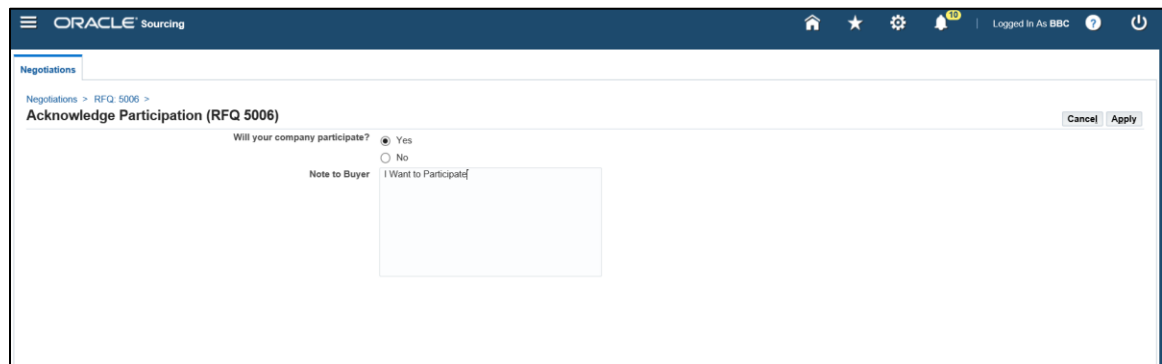
- When you are logged on viewing the RFQ documents, you can acknowledge participation.
- From the **Actions** section, choose “Acknowledge Participation”.
- Click “Go”

Actions Acknowledge Participation Go



The screenshot shows the Oracle Sourcing interface for a negotiation titled "Supply of Motor Spare Parts" (RFQ: 5006). The "Actions" dropdown menu is open, and the "Acknowledge Participation" option is selected and circled in red. The "Go" button is also visible. The interface includes a header with navigation icons and a user profile, a main content area with tabs for "Header", "Lines", and "Controls", and a footer with a "Return to Negotiations" link and another "Actions" dropdown.

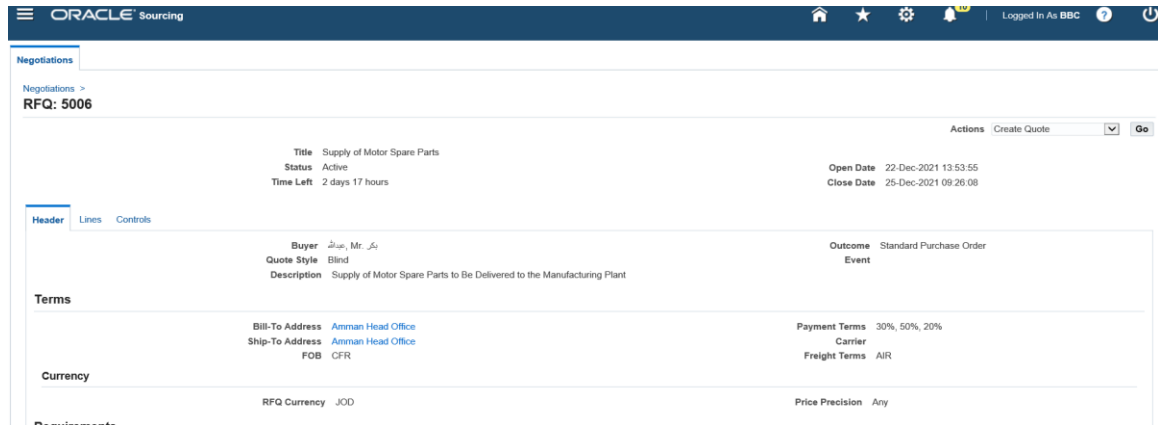
- Acknowledge Participation page is displayed
- Acknowledge your intent to participate by clicking on “Yes” or “No” button.
- Optionally, enter a note to the Buyer
- Click “Apply”



The screenshot shows the "Acknowledge Participation (RFQ 5006)" page. It features a question "Will your company participate?" with radio buttons for "Yes" (selected) and "No". Below this is a text area labeled "Note to Buyer" with the text "I Want to Participate". At the bottom right, there are "Cancel" and "Apply" buttons.

Creating a Response (Quotation) to the RFQ

- From the **Actions** section, choose "Create Quote".
- Click "Go"



Oracle Sourcing | Logged In As BBC

Negotiations

Negotiations > RFQ: 5006

Actions Create Quote

Title Supply of Motor Spare Parts
Status Active
Time Left 2 days 17 hours

Open Date 22-Dec-2021 13:53:55
Close Date 25-Dec-2021 09:26:08

Header | Lines | Controls

Buyer Buyer, Mr. [Amman Head Office](#)
Quote Style Blind
Description Supply of Motor Spare Parts to Be Delivered to the Manufacturing Plant

Outcome Standard Purchase Order
Event

Terms

Bill-To Address [Amman Head Office](#)
Ship-To Address [Amman Head Office](#)
FOB CFR

Payment Terms 30%, 50%, 20%
Carrier
Freight Terms AIR

Currency

RFQ Currency JOD
Price Precision Any

- Your response (Quotation) must be submitted successfully by the negotiation close date; once closed, the negotiation cannot be reopened under any circumstances.
- Read and accept the negotiation Terms and Conditions.



Terms and Conditions

The following terms and conditions must be accepted before a quote is placed in this RFQ.

In submitting its quotation, the Supplier acknowledges and agrees that the Quotation shall:

- detail the fixed and firm price of the Goods and/or Services;
- specify a realistic lead time;
- include a full description, part number and brand name where these differ to what is shown on the company's request;
- specify the quoted currency; and
- be prepared to fulfill according to the delivery terms specified in the Request for Quotation.

Attachments

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.										

☒ I have read and accepted the terms and conditions.

- You will not be able to create a response unless you accept.
- You have started your response and your quote number is displayed.

Negotiations > RFQ: 5006 >

Create Quote: 5004 (RFQ 5006)

Cancel View RFQ Quote By Spreadsheet Save Draft Continue

Title Supply of Motor Spare Parts

Time Left 2 days 17 hours
Close Date 25-Dec-2021 09:26:08

Header Lines

Supplier BBC SHIPPING CORPORATION
RFQ Currency JOD
Quote Currency JOD
Price Precision Any

Quote Valid Until (22-Dec-2021 19:45:00)
Reference Number
Note to Buyer

Attachments

Add Attachment...

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

Requirements

Expand All | Collapse All

Foc...	Title	Target Value	Quote Value
	Requirements		
	Technical Requirements		
	Country of Origin		Germany

- Click 'View RFQ' to view the published negotiation.
- Complete the details on the 'Header' page.
- Optionally enter the 'Quote Valid Until' date.
- Optionally enter a 'Reference Number'.
- This may help you to search for your responses later.
- Optionally enter a 'Note to Buyer'.
- Optionally 'Add Attachment' to provide the buyer with any additional information on or specifications about your response.
- To refer to a negotiation attachment from the buyer, click the 'View RFQ' button.
- If the buyer has added Requirements, enter your response in the Quote Value field, either in the text field or using the options shown in the drop-down lists.

Header Lines

Supplier BBC SHIPPING CORPORATION
RFQ Currency JOD
Quote Currency JOD
Price Precision Any

Quote Valid Until 29-Dec-2021 15:58:23
Reference Number 11222
Note to Buyer Contact me for more details

Attachments

Add Attachment...

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

Requirements

Expand All | Collapse All

Foc...	Title	Target Value	Quote Value
	Requirements		
	Technical Requirements		
	Country of Origin		Germany

- Requirements may be display only, optional or required.
- If this is 'required', you will not be able to submit your response until you have added your Quote Values.
- Return to the top of the page and click on the 'Lines' link.

- If you receive an error message, view the details of the error and correct.
- If you are unable to enter your response for all requirements at this time, click the 'Save Draft' button.
- You will be able to access the lines page but will not be able to submit your response until you have entered the information required.
- For a simple quote, enter the details requested for each line.

Create Quote: 5004 (RFQ 5006) Cancel View RFQ Quote By Spreadsheet Save Draft Continue

Title: Supply of Motor Spare Parts Time Left: 2 days 17 hours
Close Date: 25-Dec-2021 09:26:08

Header Lines

RFQ Currency: JOD Price Precision: Any Quote Currency: JOD

Line	Ship-To	Rank	Start Price	Target Price	Quote Price Unit	Target Quantity	Quote Quantity	Promised Date	Quote	Update
1*12" Elbow 45 De...	El Ghour	Blind			10 Each	2	2	25-Jan-2022	Yes	
2*12" Elbow 90 De...	El Ghour	Blind			15 Each	3	3	25-Jan-2022	Yes	

Indicates more information requested. Click the Update icon.

- Enter the details requested. For the example shown, enter the 'Quote Price', 'Quantity' and 'Promised Date'.
- If required, the Promised Date will default to the date this is needed by. You may amend the date if you can deliver early or cannot deliver by the due date.
- If unable to meet the stated delivery date, contact the buyer using the online discussions to determine if a late delivery would be acceptable.
- Suppliers can select the Quotation currency if multiple currency is allowed

Create Quote: 3017823 (RFQ 3261387) Cancel View RFQ Quote By Spreadsheet Save Draft Continue

Title: MOH Rated tender Pharma 2020 Time Left: 22:20:40
Close Date: 01-Dec-2020 09:25:17

Header Lines

Personalize "Header"

TIP • UAE based companies are only allowed to quote in AED, non-compliance will lead to bid(s) rejection.
 • All information/documents/certificates/samples/pictures etc. submitted should be specific to the product under bidding; if your bid is granted an award all products supplied during the contract duration should comply to the bid's information.

Personalize Table Layout: (HeaderInfo)

Supplier: GULF DRUG L.L.C
 Supplier Site: Option_1 - Address-2, AE Go
 RFQ Currency: AED
 Quote Currency: USD
 Price Precision: 2 decimals maximum

Quote Valid Until: (30-Nov-2020 19:45:00)
 Reference Number:
 Note to Buyer:

Personalize Flow Layout: (BidHdrAttachmentsSingCol)

- To view or respond to additional information relating to a line, such as attachments or line attributes, click on the 'Update' button for each line.
- You must enter the information requested before you can submit your response.
- Optionally, add a 'Note to Buyer' or 'Add Attachment' to provide the buyer with any additional information on, or specifications about this line.

Create Quote 5004: Line 1 (RFQ 5006) Line 2: 12" Elbow 90 Deg Sch S.

Description: 12" Elbow 45 Deg Sch Std Dimensions to ANSI B 16.9 L R Seamless Material to ASTM A 234 OR WPB Bevelled ends to ANSI B 16.25
 Unit: Each
 Start Price:
 Target Price:
 Quote Price:
 Target Quantity: 2
 Quote Quantity: 2

Close Date: 25-Dec-2021 09:26:08
 Quote Currency: JOD
 Rank: Blind
 Ship-To: El Ghour
 Need-By Date: 25-Jan-2022 00:00:00 to 25-Jan-2022 00:00:00
 Promised Date: 25-Jan-2022 00:00:00

Attributes

Group	Attribute	Attribute Type	Target Value	Quote Value
General	Voltage	Required		220 <small>(Numeric Value only)</small>
General	Electrical Consumption	Required		2000

Notes

Note to Buyer: All attributes are

Attachments

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

- When you have completed the details requested, click on the 'Apply' button.
- You will be returned to the line summary.

Negotiations

Negotiations >

Create Quote: 5004 (RFQ 5006)

Title: [Supply of Motor Spare Parts](#) Time Left: 1 day 22 hours
Close Date: 25-Dec-2021 09:26:08

Header **Lines**

RFQ Currency: JOD Price Precision: Any Quote Currency: JOD

Line	Ship-To	Rank	Start Price	Target Price	Quote Price	Unit	Target Quantity	Quote Quantity	Promised Date	Quote	Update
1 12" Elbow 45 De...	El Ghour	Blind			10	Each	2	2	25-Jan-2022	Yes <input type="checkbox"/>	<input type="button" value="Update"/>
2 12" Elbow 90 De...	El Ghour	Blind			15	Each	3	3	25-Jan-2022	Yes <input type="checkbox"/>	<input type="button" value="Update"/>

Indicates more information requested. Click the Update icon.

- Click 'Save Draft' to save your response at any time.
- When you have completed the details requested for all lines, click on the 'Continue' button.
- Click 'Continue' when you are ready to submit your response.

Create Quote 5004: Review and Submit (RFQ 5006) Cancel Back Validate Save Draft Printable View Submit

Header

Title	Supply of Motor Spare Parts	Time Left	1 day 22 hours
Supplier	BBC SHIPPING CORPORATION	Close Date	25-Dec-2021 09:26:08
RFQ Currency	JOD	Quote Valid Until	29-Dec-2021 15:58:23
Quote Currency	JOD	Reference Number	11222
Price Precision	Any	Note to Buyer	Contact me for more details

Attachments

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

Requirements

Show All Details | Hide All Details

Details Section

Technical Requirements

Lines

Quote Total (JOD) 65,000

Line	Line	Ship-To	Start Price	Target Price	Quote Price (JOD)	Unit	Target Quantity	Quote Quantity	Line Total	Need-By Date	Promised Date
1	1"12" Elbow 45 De...	El Ghour			10,000	Each	2	2	20,000	25-Jan-2022 00:00:00 to 25-Jan-2022 00:00:00	25-Jan-2022 00:00:00
2	2"12" Elbow 90 De...	El Ghour			15,000	Each	3	3	45,000	25-Jan-2022 00:00:00 to 25-Jan-2022 00:00:00	25-Jan-2022 00:00:00

- Click **"Validate"** to check the quotation errors
- Ensure you submit your response before the close date and time. No responses can be submitted or accepted after the negotiation has closed.
- Take note of any warnings (e.g., revised responses not allowed).
- You must correct any errors before you can submit your response.
- Click the 'Submit' button when you are ready to submit your response.
- Confirmation your response has been submitted is displayed.
- If you do not see the confirmation, review, and correct the warnings or errors displayed and resubmit.

ORACLE Sourcing Home Star Settings Notifications Logged In As BBC

Negotiations

Create Quote 5004: Review and Submit (RFQ 5006) Cancel Back Validate Save Draft Printable View Submit

Header

Title	Supply of Motor Spare Parts	Time Left	1 day 22 hours
Supplier	BBC SHIPPING CORPORATION	Close Date	25-Dec-2021 09:26:08
RFQ Currency	JOD	Quote Valid Until	29-Dec-2021 15:58:23
Quote Currency	JOD	Reference Number	11222
Price Precision	Any	Note to Buyer	Contact me for more details

Attachments

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.									

Requirements

Show All Details | Hide All Details

Details Section

Technical Requirements

Lines

Quote Total (JOD) 65,000

Confirmation

Quote 5004 for RFQ 5006 (Supply of Motor Spare Parts) has been submitted.

[Return to Sourcing Home Page](#)

- On the Negotiations home page, your response and the negotiation are now shown in the 'Your Active and Draft Responses' section.
- Your Response Status should be 'Active'.

Negotiations

Search Open Negotiations Title

Welcome, bbc.

Your Active and Draft Responses

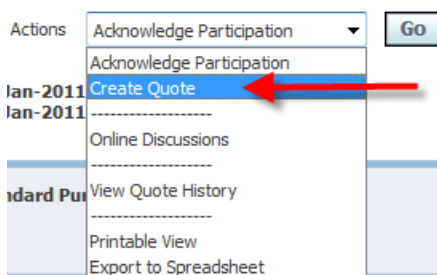
Press Full List to view all your company's responses.

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
5004	Active		5006	Supply of Motor Spare Parts	RFQ	1 day 22 hours		0
5003	Active		5004	Auction	Auction	0 seconds		0
4001	Active	MARSHALL ISLAND	4001	It	RFQ	0 seconds		0
2009	Active	MARSHALL ISLAND	2002	Auction	Auction	0 seconds		0
2002	Active	MARSHALL ISLAND	1001	Test RFQ	RFQ	0 seconds		0

- If the Response Status is not 'Active', your response has not been submitted. Click on the Response Number and repeat the procedure, taking care to review and correct the warnings or errors displayed.
- Click on your response number to view your response.
- Click on the negotiation number to view the negotiation.

Revise Response

- The buyer will normally allow revised responses.
- If Buyer allows revised response, then supplier can create a revised response.
- To create a revised response, select 'Create Response' in the Actions drop down list and click the 'Go' button.



- Repeat the above procedure to create a new response.
- Please note this replaces your previous response; the buyer will consider your latest response only.
- All responses can be viewed via 'View Quote History' in the Actions list; the latest quote is 'Active' and all previous quotes are 'Archived'.

ORACLE Sourcing

Logged in As BBC

Negotiations

Negotiations > RFQ: 5006

Actions [View Quote History](#) Go

Title Supply of Motor Spare Parts
 Status Active
 Time Left 1 day 22 hours

Open Date 22-Dec-2021 13:53:55
 Close Date 25-Dec-2021 09:26:08

[Header](#) [Lines](#) [Controls](#)

Buyer [Buyer, Mr. Jari](#)
 Quote Style Blind
 Description Supply of Motor Spare Parts to Be Delivered to the Manufacturing Plant

Outcome Standard Purchase Order
 Event

Terms

Bill-To Address [Amman Head Office](#)
 Ship-To Address [Amman Head Office](#)
 FOB CFR

Payment Terms 30%, 50%, 20%
 Carrier
 Freight Terms AIR

Currency

RFQ Currency JOD
 Price Precision Any

Requirements

- If Buyer does not allow revised response, a warning will be displayed when you submit your response; 'Buyer has requested for you to submit a single, best quote'.
- You will not be able to submit a revised response.

Multiple Rounds of Negotiation

- A negotiation may be carried out over several rounds.
- Once the initial round has closed, the buyer may create a new round of negotiation.
- The negotiation number for a second round of negotiation will start with the same first 6 numbers as the original negotiation but followed by '-2' for a second round, or '-3' for a third round.
- Suppliers will be notified via email and the worklist if they have been shortlisted or not. Shortlisted suppliers will be invited to participate in the new round of negotiation.
- Respond to a second-round negotiation the same way as to the initial negotiation.

Printing your Quote:

- Prior to Submitting your quote, you may click on to generate a pdf document with your quote information on it.
- Suppliers can print a hard copy from the system for the quotations which under "DRAFT" (For review) or "SUBMITTED"
- Click on Sourcing Supplier on Oracle Application Home Page
- Click on Draft RFQ Printing

Home

User Manual - How to create invoices for purchase orders

User Manual - How to modify your supplier details (Licences/Certificate, Address Details, Contact Details and Product & Services Details)

Personalize Table Layout: (topTableLayoutContainer)

Personalize "Home Contenttable"

Navigator

Personalize "Navigator"

Personalize Table Layout: (region2)

Personalize	
<div>SEHA iSupplier Portal Full Access</div> <div>SEHA Sourcing Supplier</div>	<div>SEHA Sourcing Supplier</div> <div>Draft RFQ Printing</div> <div>View Request Status</div> <div>Supplier FOC Details</div>

- Fill the RFQ Number or QUOTE Number

Schedule Request: Define

Indicates required field

Personalize "Request Submission Program Train Station"

Personalize Table Layout: (tableLayout)

Personalize Stack Layout

Program Name SEHA Supplier Quote Output

Request Name

The name can later be used to search for this request

Parameters Layout Delivery Options

* Quote Number

Manage Schedule Cancel Continue

- Click on Submit Button

Schedule Request: Review

Personalize "Request Sub Summary Station"

Personalize Table Layout: (tableLayout)

Personalize Stack Layout: (Fndcsummaryregion)

Personalize "Name"

Name

Concurrent Program Name SEHA Supplier Quote Output

Request Name

Operating Unit

Personalize "Language Settings"

Language Settings

Language	Territory	Numeric Character
American English	United Arab Emirates	

Inspect MDS Contents

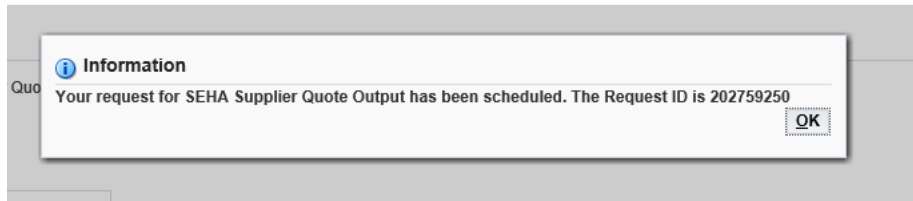
Personalize "Parameters"

Parameters

Manage Schedule Cancel Back Submit

- System will submit the request for Quote output

- Note the request number and click on OK button



- Click on Refresh Button

Requests

Personalize "Request View Region"
 Personalize Table Layout: (Fndcproqsimplesearchreg)

Request Query Type: All My Requests

Personalize Stack Layout: (Fndcproqsummarylist)
 Personalize "Requests Summary Table"

Requests Summary Table

Refresh

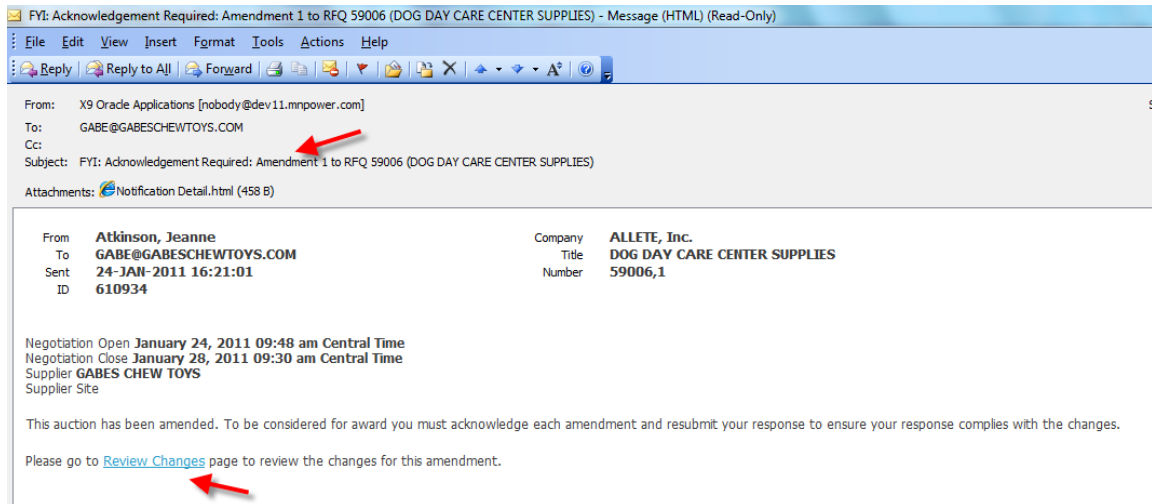
Request ID	Name	Phase	Status	Scheduled Date	Details	Output
202759250	SEHA Supplier Quote Output	Completed	Normal	30-Nov-2020 11:17:31		

- Once the Request is "Completed" click on Output Button

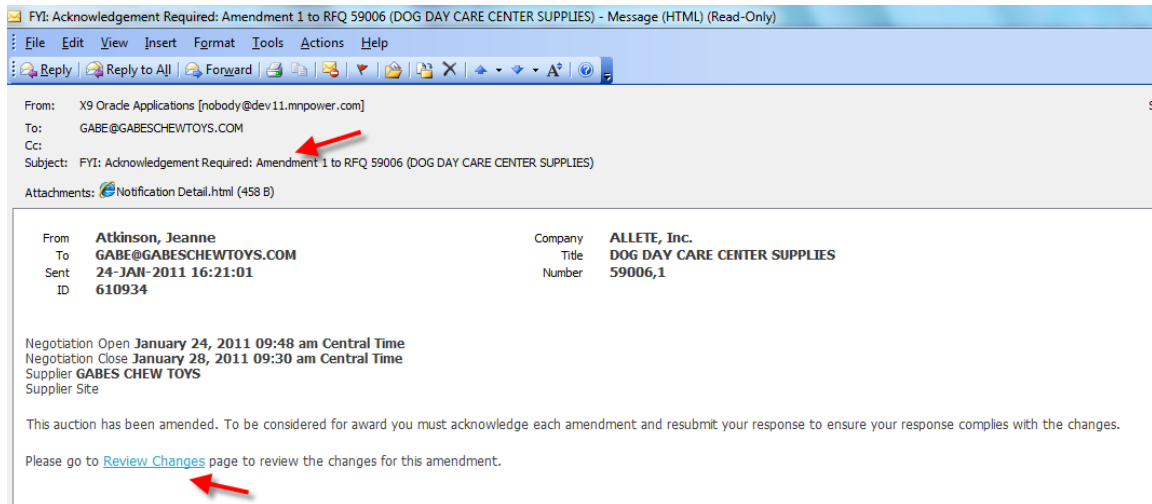
Amended Negotiations

e-Mail View

- An email will be sent to the supplier when an amendment to the RFQ has been made by the buyer

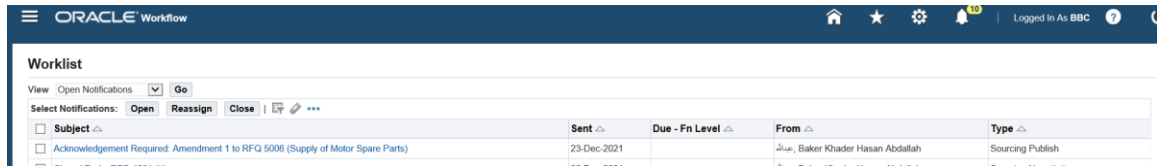


- Click “Review Changes” to log on to APC Supplier RFQ site. (if the supplier is already logged on, it will go directly to the page to do the acknowledgement).



Worklist View

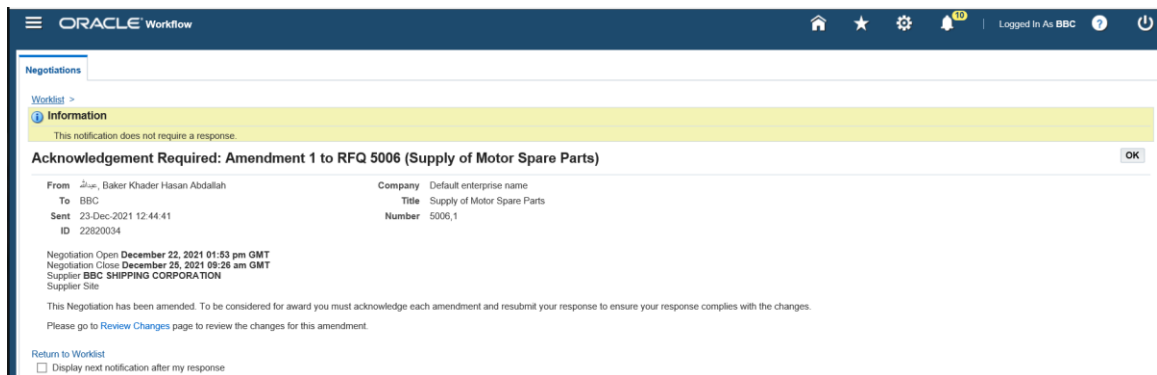
- You will receive a notification when an amendment to the RFQ has been made by the buyer



Oracle Workflow Worklist interface showing a table of notifications. The table has columns: Subject, Sent, Due - Fn Level, From, and Type. A notification is listed with the subject 'Acknowledgement Required: Amendment 1 to RFQ 5006 (Supply of Motor Spare Parts)' and a type of 'Sourcing Publish'.

Subject	Sent	Due - Fn Level	From	Type
Acknowledgement Required: Amendment 1 to RFQ 5006 (Supply of Motor Spare Parts)	23-Dec-2021		بكر خادر حسن عبدالله	Sourcing Publish

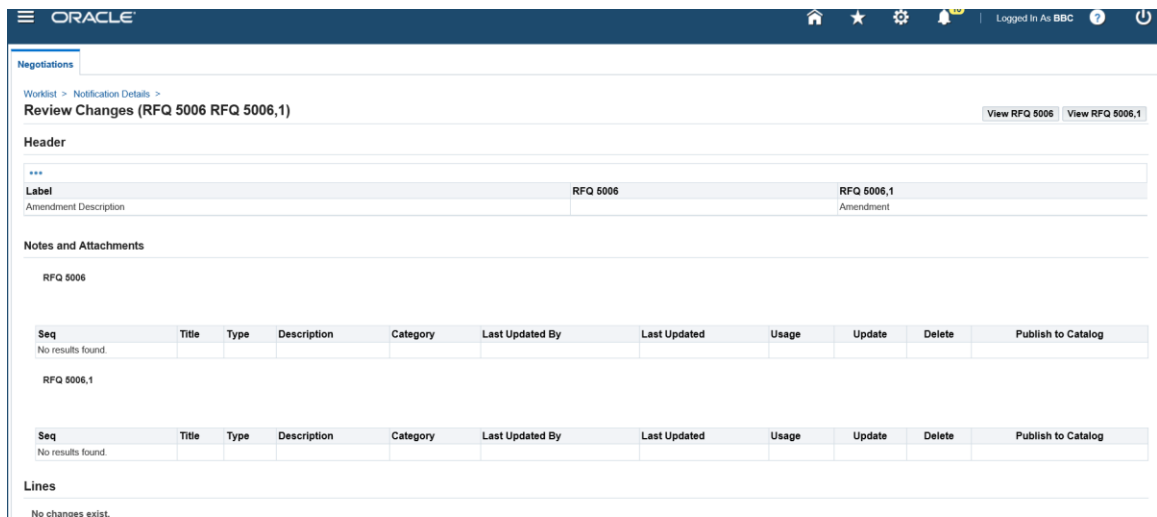
- Click on Notification subject



Oracle Workflow Negotiations page showing details for 'Acknowledgement Required: Amendment 1 to RFQ 5006 (Supply of Motor Spare Parts)'. The page includes a message box stating 'This notification does not require a response.' and a table with details about the notification, including the sender (BBC), recipient (BBC), and the amendment details.

From	To	Sent	ID	Company	Title	Number
بكر خادر حسن عبدالله	BBC	23-Dec-2021 12:44:41	22820034	Default enterprise name	Supply of Motor Spare Parts	5006,1

- Click "Review Changes" to log on to APC Supplier RFQ site. (if the supplier is already logged on, it will go directly to the page to do the acknowledgement).



Oracle Workflow Review Changes page for RFQ 5006. The page shows a table with columns: Seq, Title, Type, Description, Category, Last Updated By, Last Updated, Usage, Update, Delete, and Publish to Catalog. The table is currently empty, showing 'No results found.' for both RFQ 5006 and RFQ 5006,1.

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.										

Sourcing Home Page View:

- If you have already submitted your quote prior to the amendment being issues, you will need to resubmit your quote.

ORACLE Sourcing

Home Star Settings Notifications 10 Logged In As BBC

Negotiations

Negotiations > RFQ 5006,1 >

Amendment History (RFQ 5006) Acknowledge Amendments

To be considered for award you must acknowledge each amendment and submit (or resubmit) all your responses to ensure that they comply with the changes.

Show All Details | Hide All Details

Details Document Number	Title	Status	Acknowledgement Date	Review Changes
5006,1	Supply of Motor Spare Parts	Active		90
5006	Supply of Motor Spare Parts	Amended		

Return to RFQ: 5006,1

- If a negotiation is amended, you must acknowledge the amendments before you can submit or resubmit your response.
- The negotiation number for an amended negotiation will start with the same first 6 numbers as the original negotiation, but followed by ',1' for a first amendment, or ',2' for a second amendment.
- If you submitted a response before an amendment was made, you must resubmit your response. Your original response cannot be considered.

ORACLE Sourcing

Home Star Settings Notifications 10







Negotiations


Search Open Negotiations Title [v] [] Go

Welcome, bbc.

Your Active and Draft Responses

Press Full List to view all your company's responses. Full List

Response Number	Response Status	Supplier Site	Negotiation Number	Title	Type	Time Left	Monitor	Unread Messages
5004 	Resubmission Required		5006	Supply of Motor Spare Parts	RFQ	1 day 20 hours		0
5003	Active		5004	Auction	Auction	0 seconds		0
4001	Active	MARSHALL ISLAND	4001	tt	RFQ	0 seconds		0
2009	Active	MARSHALL ISLAND	2002	Auction	Auction	0 seconds		0
2002	Active	MARSHALL ISLAND	1001	Test RFQ	RFQ	0 seconds		0

 Negotiation has been amended and requires your action to be considered for award.

- The symbol next to the response number identifies this is an amendment.
- If invited to participate, the negotiation number will have the same symbol next to it.
- If you view the original or amended negotiation or response, you will be notified that there is an amendment.

ORACLE Sourcing

Negotiations

Warning
RFQ 5006 has been amended. To be considered for award you must acknowledge each amendment and submit (or resubmit) all your responses to ensure that they comply with the changes.
[View Amendment History](#)

RFQ: 5006,1

Actions: Create Quote [Go]

Title: Supply of Motor Spare Parts
Status: Active
Time Left: 1 day 19 hours
Open Date: 22-Dec-2021 13:53:55
Close Date: 25-Dec-2021 09:26:08

Header

Buyer: Mr. [Name]
Quote Style: Blind
Description: Supply of Motor Spare Parts to Be Delivered to the Manufacturing Plant
Outcome: Standard Purchase Order
Event

Terms

Bill-To Address: Amman Head Office
Ship-To Address: Amman Head Office
FOB: CFR
Payment Terms: 30%, 50%, 20%
Carrier
Freight Terms: AIR

Currency

RFQ Currency: JOD
Price Precision: Any

Requirements

- Click the **View Amendment History** link.

ORACLE Sourcing

Negotiations

Negotiations > RFQ: 5006,1 > Amendment History (RFQ 5006)

To be considered for award you must acknowledge each amendment and submit (or resubmit) all your responses to ensure that they comply with the changes. [Acknowledge Amendments](#)

Show All Details | Hide All Details

Details Document Number	Title	Status	Acknowledgement Date	Review Changes
5006,1	Supply of Motor Spare Parts	Active		Review Changes
5006	Supply of Motor Spare Parts	Amended		

Return to RFQ: 5006,1

- Click the **Show All Details** link to view a summary of the amendments.
- To view additional details, click the **Review Changes** button.

ORACLE Sourcing

Negotiations

Negotiations > RFQ: 5006,1 > Amendment History (RFQ 5006) > Review Changes (RFQ 5006 RFQ 5006,1)

[View RFQ 5006](#) [View RFQ 5006,1](#)

Header

Label	RFQ 5006	RFQ 5006,1
Amendment Description		Amendment

Notes and Attachments

RFQ 5006

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.										

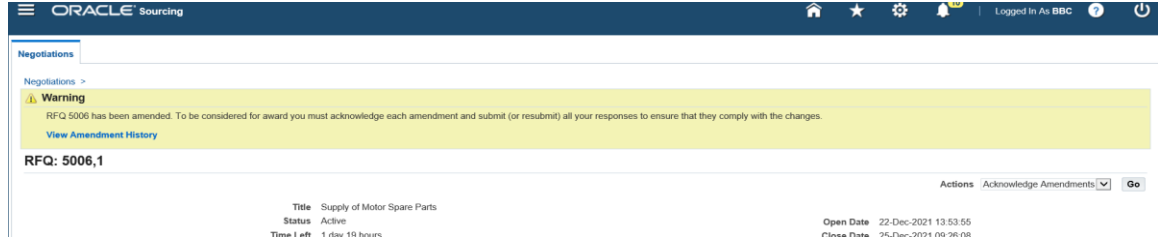
RFQ 5006,1

Seq	Title	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete	Publish to Catalog
No results found.										

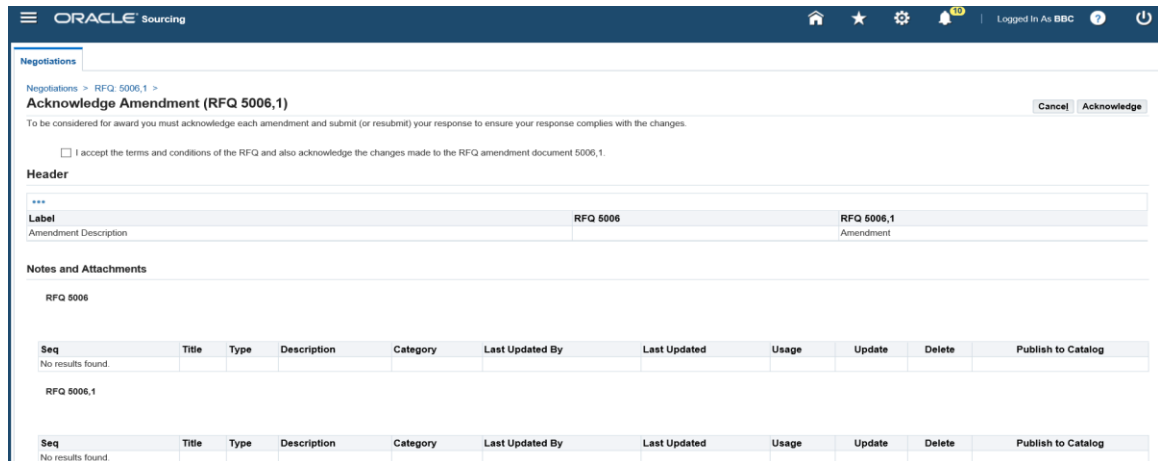
- An amendment description and a summary of the changes are displayed against the original and / or amended negotiation number.
- This may show an update, an addition, or a deletion.

Acknowledge Amendments

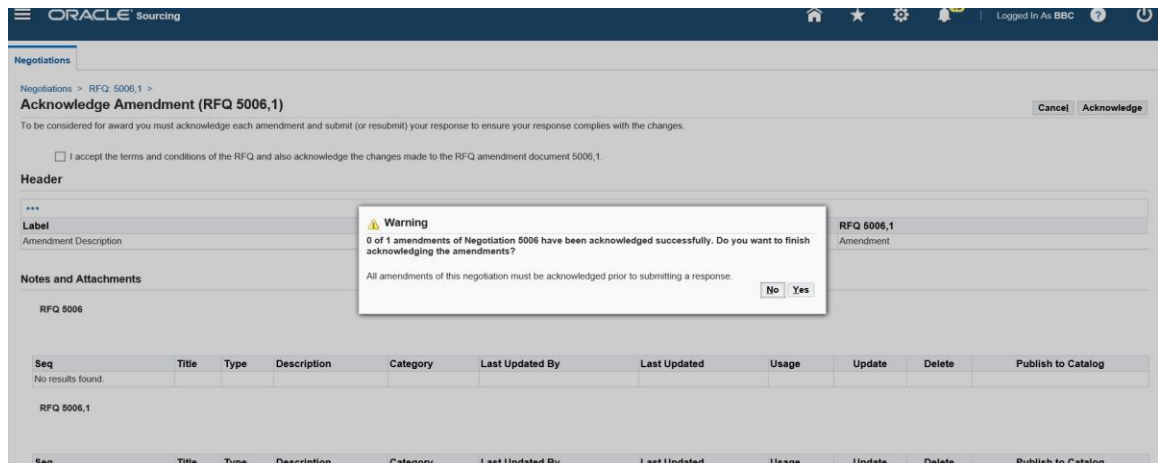
- You must acknowledge the amendment before you may create a response.
- Click the **Acknowledge Amendments** button.



- The amendment description and summary of changes are displayed again, but with an option to acknowledge the amendments.
- Tick the acknowledgement check box.
- Click the **Acknowledge** button.



- You will now be asked if you would like to respond to the negotiation.
- If you are ready to enter your response, click the **Yes** button.



- You may now enter your response or revise a response created earlier.
- If you had created a draft response or submitted a response to the original negotiation, your responses may still be displayed.
- Any area of the negotiation which has been amended will not carry over from your original response.
- For example, if the buyer has changed the line description or quantity, your response to that line will no longer be valid or displayed. You will need to enter a new response to that line. However, all quotes for unchanged lines will remain.
- If the negotiation area remains unchanged, your original response will carry over to your revised response.
- For example, if the buyer adds a new requirement, all previously entered requirements will remain. You will be asked to enter your response for the new requirement only.

Reply to an Online Messages

- The supplier can view and respond to online discussions from the buyer via:
 - The email or worklist notification,
 - The Negotiations home page
 - The Actions list

View Online Discussion via Email or Worklist Notification

<input type="checkbox"/>	Acknowledgement Required: Amendment 3 to RFQ 4002 (RFQ)	09-Dec-2021	
<input type="checkbox"/>	Sent: Online Discussion Message for RFQ 5006,1 (Supply of Motor Spare Parts)	23-Dec-2021	
<input type="checkbox"/>	Closed Early: Auction 5004 (Auction)	09-Dec-2021	

☒ [TIP Vacation Rules](#) - Redirect or auto-respond to notifications.

- The supplier contact will receive an email and worklist notification to inform them of a new message.
- Click on the 'Subject' link to open the notification.
- In the notification, click on the 'Message' link to view the message.

View Online Discussion via the Negotiations Home Page

- If the supplier has drafted or submitted a response to the negotiation, unread messages will be notified in 'Your Active and Draft Responses'.
- Click on the number in the 'Unread Messages' column to view.
- The message status is Unread until you view the message.
- View Online Discussion via Actions List

RFQ: 5006

Actions
 Online Discussions
 Go

Title
 Supply of Motor Spare Parts
 Status
 Amended
 Time Left
 N/A
 Open Date
 22-Dec-2021 13:53:55
 Close Date
 25-Dec-2021 09:26:08

Buyer
 البكر, Mr.
 Quote Style
 Blind
 Description
 Supply of Motor Spare Parts to Be Delivered to the Manufacturing Plant
 Outcome
 Standard Purchase Order
 Event

Header
 Lines
 Controls

- Select the appropriate negotiation.
- Click on 'Online Discussions' in the Actions drop down list.
- Click the 'Go' button.

Negotiations

Negotiations > RFQ: 5006 > Online Discussions (RFQ 5006) > Amendment History (RFQ 5006) > RFQ: 5006,1 >

Online Discussions (RFQ 5006,1)

☆

Title

Supply of Motor Spare Parts

Status

Active

Time Left

1 day 19 hours

Open Date

22-Dec-2021 13:53:55

Close Date


25-Dec-2021 09:26:08

Cancel

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Messages

New Message

Subject	Message	Status	Sender	Date	Attachments	Reply
New Requirements	Please review amendment for new requirements	Unread	Default enterprise name	23-Dec-2021 13:57:11		

Other

Closing the Sourcing Event prior to the published close date

If all bids are in, the buyer reserves the right to close the Sourcing Event prior to the published close date.

Extending the Sourcing Event

It is not our business practice to extend a Sourcing Event beyond the published close date. However, if a bidder is having technical difficulties getting their bid submitted, it is the buyer's discretion to determine whether to extend the Sourcing Event. PLEASE MAKE EVERY EFFORT to get your bids in with plenty of time before the sourcing event close. We cannot guarantee that IT support will be immediately available to help you, nor will we guarantee acceptance of any bids after the close date/time.